

**Waterford Crossing Homeowners Association  
Residence of Sharon Novak, Board President  
Special Meeting-7:00 pm  
January 3, 2018  
AGENDA**

**CALL TO ORDER-7:00 pm**

**ROLL CALL**

Sharon Novak;  Mr. Paul;  Mrs. Schneider

- 1. Motion to adopt the agenda and addendum (if necessary) as presented and any other matters that may come before the Board.**

Sharon Novak;  Mr. Paul;  Mrs. Schneider

- 2. Motion to approve the previous meetings minutes.**

Sharon Novak;  Mr. Paul;  Mrs. Schneider

**3. Comments from the community**-the hearing of the public may last for 30 minutes with each person having 5 minutes to speak on a neighborhood issue at this time but the chair may limit the remarks pursuant to the debate regulations in *Robert's Rules of Order*. Discussion of agenda items only.

-No requests at this time

- 4. Comments from Board members (committee reports)**

Sharon Novak, Board President  
Rick Paul, Board Vice President  
Liz Schneider, Treasurer

- 5. Treasurer Report**

Liz Schneider-Detailed bank statement will be provided at the annual meeting it will also be posted on the WCHA, Inc. website

- 6. President's Recommendations**

- A. Motion to discuss Cashin fence request
  - a. Letter to address petition request and hearing form to be mailed electronically to resident
- B. Motion to decide and discuss annual meeting date and location
  - a. Annual meeting Tuesday, February 6th at 7:00 pm at the Grafton Public Library
  - b. Notice to notify residents of the annual meeting will go out with the dues letter
- C. Motion to discuss construction and completion of entrance landscaping

- a. Landscaping project complete and will research uplighting of additional trees at a later date once new plants have stabilized
- D. Motion to discuss upcoming landscaping contracts for 2018
  - a. We will request a bid from landscaper(s) and contract with landscaper for yearly needs
- E. Motion to discuss due mailings
  - a. Dues mailings will go out to the residents by 1/10/2018 included will be a notification of upcoming meeting
- F. Motion to discuss tax preparations  
Required tax submission will be completed by Liz Schneider

Sharon Novak;  Mr. Paul;  Mrs. Schneider

**Motion to adjourn at 8:22 pm**

Sharon Novak;  Mr. Paul;  Mrs. Schneider